

Kainan Chinese Language Center  
Registration and Entry Process

**1**

**Apply for Chinese course,  
get admission letter from Chinese Language Center**

- Provide required documents for application to Chinese Language Center (Email to us)
  - 1.Application form
  - 2.Passport
  - 3.Financial certificate (USD 3000)
  - 4.Study plan
  - 5.Remittance information, pay registration fee NT 500 or USD 20 to the school's Yangxin Bank. (you need to choose the option of full amount)

Note:

- 1.Vietnamese students are required to submit highest degree diploma and transcript (English or Chinese version). If you provide high school transcripts, the average must be above 6.0.
- 2.Vietnamese students are required to submit a certificate of language proficiency (TOCFLA1 or TOEIC 350).

- When Kainan Chinese Language center receive your documents, we will send the digital admission letter to you. Besides, if the embassy requires hard copy, we will send hard copy to you, please provide:
  - Mailing address
  - Recipient
  - Phone number

Email: [mandarin@mail.knu.edu.tw](mailto:mandarin@mail.knu.edu.tw)

**2**

**First inspection by MOE :  
get MOE document**

**(Time: 5-7 days)**

- Kainan Chinese Language Center will submit student's information to MOE.
- After MOE has approved the students' list, Kainan Chinese Language Center will send the MOE document with the reference number. The reference number is necessary for visa application.

**3**

**Visa Application**

**(Time: depending on local office)**

- Bring MOE document with reference number and Admission letter to Taipei Economic and Cultural Office to apply for the visitor visa. (Visa code: FR)  
[https://visawebapp.boca.gov.tw/BOCA\\_EVISA/](https://visawebapp.boca.gov.tw/BOCA_EVISA/)
- Contact us about the status quo any time when you apply for visa at a foreign embassy.

**4**

**Book quarantine hotel and flight**

- After student gets the visa, please send visa information to Kainan Chinese Language Center, and Kainan Chinese Language Center will book the quarantine hotel for you.
- Only after Kainan Chinese Language Center books the quarantine hotel, student can buy the flight ticket.
- Do not book the flight ticket in advance; you may not be allowed to enter Taiwan.

## 5

### **Pay quarantine hotel fee and tuition fee**

- Kainan Chinese Language Center will provide payment information to you, and please pay the quarantine fee to the hotel.
- Pay the tuition fee NT\$26,000 to the school's Yangxin Bank (You need to choose the option of full amount to remittance).

## 6

### **Second inspection by MOE :**

#### **get entry permit from MOE**

**(Time: 5-7 days)**

- Kainan Chinese Language Center will send student information to MOE for second inspection.
- After MOE has approved, Kainan Chinese Language Center will send “MOE Entry Permit” and “Letter of Kainan University” to you.

## 7

### **Prepare for your entry.**

#### **Before boarding, you need to...**

- Bring your own thermometer (thermometer of armpit temperature, or thermometer of forehead temperature).
- Cash
- Complete the electronic "Entry and Quarantine System" online declaration before boarding  
<https://hdhq.mohw.gov.tw/Default1?openExternalBrowser=1>
- Print in color all the required documents for your entry
  - A. Letter of Kainan University
  - B. Entry permit certificate
  - C. Admission letter from the Kainan Chinese Language Center
  - D. Hotel booking certificate(Required for entry into Taiwan)

Please refer to the newest regulations of Taiwan government

<https://www.cdc.gov.tw/En/Bulletin/Detail/rYB7LWBxxycgJznNucXoiw?typeid=158>

## 8

### **After entering Taiwan**

- When you get off the airplane
  1. Enter the country with a school permit and present the "Entry and Quarantine System" voucher screen on your mobile phone.
  2. You need to take the ART test and wait for the result.
  3. Remember to find MOE staff. Inform the school that you have entered Taiwan.
  4. Apply for a Taiwan Mobile Prepaid Card/SIM card (cash payment or credit card) at the telecommunications counter in the airport control area. Inform the school of your mobile number.
  5. MOE staff will arrange taxi for you to hotel. Inform the school of the time you take the taxi and arrive in hotel.
- When you arrive in quarantine hotel
  1. Inform the school of your room number.
  2. Take a picture that we could see you inside the room.

# 9

## During Quarantine

- Remember to take temperature at 9am and 4pm from the date of entry day 0 to the end of self-health management day 7; send picture to the group.
- If you have a fever or respiratory symptoms, please do the covid test, take a photo of the result and send it to the teacher.
- Please keep your phone on for 24 hours and make sure it has sufficient electricity for these 8 days.

Regarding the epidemic prevention policy, please follow and abide by the regulations of the Taiwan government (may vary depending on the epidemic situation)



## Bank Account

### <Domestic Bank Payment (TWD)>

Beneficiary Bank: Yangxin Bank

Bank Code : 108

Account number : 031010000333

### < International Bank Payment (US)>

Beneficiary Bank: SUNNY BANK

INTERNATIONAL BANKING DEPARTMENT

Address: 2FL. NO.143 FU HSING N. RD. TAIPEI TAIWAN

TEL: 886-2-27191616

FAX: 886-2-27190179

Swift Code: SUNYTWTP

Beneficiary's A/C English Name: KAINAN UNIVERSITY

Beneficiary's A/C No.: 031010000333

Message for the Beneficiary: APPLICANT'S NAME

Please make sure to remit the money by 'In full to the receiving bank', and pay the relevant remittance fees.

※The registration fee will not be refunded if the registration is not completed and not admitted.



